

CONFIDENTIAL
APPLICATION FOR A POST PROVIDING PASTORAL SUPPORT TO
STUDENTS IN RESIDENTIAL ACCOMMODATION

Please complete in black ink in **BLOCK LETTERS**, or typescript, and answer all questions as fully as possible.

PERSONAL DETAILS		
Surname	First names	Title Mr / Mrs / Miss / Ms / Dr (delete as appropriate)
Male/Female:		Matriculation Number:
Telephone Number:	Mobile Number:	Email Address: Please note that we will use your email address in most instances to contact you rather than posting correspondence. Therefore, please ensure that the address you are supplying is up to date and checked regularly.
Current Address:		
IF CONTACT DETAILS CHANGE PLEASE ADVISE THE ACCOMMODATION OFFICE.		

If there are any residences which you would NOT consider working in, please list them. (Please note if vacancies arise in these sites you will not be called for interview.)

Current Course / Employment		
Faculty/Department	Course Title/Post Title	Please indicate when your course finishes, (e.g. June 2007.) We will keep your form until this date.
Details of any periods you expect to be away from Glasgow:		
Last College/University Attended		
Degree(s) obtained - with dates		

Halls experience to date - resident/warden etc - dates and sites to be included (please also include any halls that you have lived in)

HEALTH

Please provide a summary of your current health status (continue on a separate sheet if necessary):

Are you aware of any medical condition that would warrant specific consideration in relation to your ability to carry out the role of wardening support, or that requires special consideration when allocating accommodation?
If YES, please give details:

OTHER ACTIVITIES

Give details of hobbies & interests (include details of any public service commitments you may have e.g. HM Forces):

REFERENCES

Give details of **two academic /employment referees**, who can be approached in advance of any interviews and know your abilities, as required to fulfil the remit of the role applied for.

Reference 1

Name:

Position:

Address:

Reference 2

Name:

Position:

Address:

Tel No:

Fax No:

email:

Tel No:

Fax No:

email:

Permission to take up reference YES / NO

Permission to take up reference YES / NO

ADDITIONAL INFORMATION

Do you have any special requirements that need to be accommodated at interview YES/NO

If YES please give details:

Please use the space provided below to provide any other details in support of your application, this may include things like experience as a youth leader, counselling skills, student mentoring experience etc:

(continue on a separate sheet if required)

DECLARATION

I certify that all the information I have given on this form is true and correct to the best of my knowledge. Any false statement may be sufficient cause for rejection or, if offered a position, may result in the termination of that role, and loss of any associated benefits e.g. accommodation.

Signature:

Date:

Please return to: **Audrey McClements, Accommodation Office, 73 Great George Street, Glasgow, G12 8RR.**

Disclosure Scotland

The post for which you are applying is considered to be a child care position in terms of the The Protection of Children (Scotland) Act 2003. It requires the successful applicant to undergo a satisfactory Disclosure check through Disclosure Scotland prior to appointment. This check is necessary to ensure that the University of Glasgow fulfils its legal duties under the Act.

If you are successful in your application, the offer of employment will be subject to a satisfactory Disclosure Report. The University will make a Disclosure application to Disclosure Scotland which will reveal any past criminal convictions (spent or unspent) or inclusion on the Disqualified From Working with Children List. Any non-conviction information held locally by the police may also be disclosed should this be considered relevant to the position.

Please note that it is a criminal offence to apply for a child care position if you are on the Disqualified From Working with Children List.